

Posting Title : LEGAL OFFICER, P3  
Job Code Title : LEGAL OFFICER  
Department/ Office : United Nations Interim Force in Lebanon  
Location : NAQOURA  
Posting Period : 3 February 2023-17 February 2023  
Job Opening number : 23-Legal Affairs-UNIFIL-200762-F-NAQOURA (M)  
Staffing Exercise : N/A

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**United Nations Core Values: Integrity, Professionalism, Respect for Diversity**

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### **Org. Setting and Reporting**

This position is located in the United Nations Interim Force in Lebanon (UNIFIL). The Legal Officer will be based in Naqoura, Lebanon. The Legal Officer reports directly to the Senior Legal Adviser.

### **Responsibilities**

Under the overall supervision of the Senior Legal Adviser and within limits of delegated authority, the Legal Officer will be responsible for the following duties:-Provides and assists in the provision of legal advice on a wide range of legal matters involving issues of international, public, private, and administrative law, including the interpretation and application of constitutive, legislative and other instruments governing United Nations activities and operations. -Prepares and assists in the preparation of legal opinions/advice on diverse substantive and procedural questions, which may include those related to administration and management, institutions support, peacekeeping and other operational activities and separately administered programmes and funds.-Conducts extensive legal research and analysis and prepares or assists in the preparation of legal opinions, studies, briefs, reports and correspondence.-Undertakes review of legal documents, instruments, or other material; identifies important issues, similarities, and inconsistencies, etc.-Handles and assists in the provision of legal advice on a wide range of issues relating to peacekeeping, special political missions and other operations in the field, including contribution agreements and other collaborative arrangements with Member States, other international organizations, members of the United Nations system and external actors, administrative and management issues, including personnel administration and entitlements, conduct and discipline and United Nations compensation schemes, commercial issues, including commercial contracts,

disputes and insurance arrangements, United Nations investigations, Boards of Inquiry and third party claims.-Reviews, advises on and drafts complex contracts, agreements, institutional and operational modalities and other legal documents and advises on and participates in negotiations and settlement of claims and disputes; -Provides legal advice on the interpretation and application of financial and staff regulations and rules, including the review of administrative decisions and the drafting of administrative issuances.-Prepare and conduct legal briefings and periodic trainings, including on the legal aspects of UNIFIL mandate, Rules of Engagement and Protection of Civilians.-Advise on Military aspects of the Mission including the Missions rules of engagements and directives on use of force and related guidelines, matters related to international law, including international humanitarian law, international criminal law and the protection of civilians, as appropriate.-Serves on various standing boards, committees, ad hoc working groups and task forces, as required; - Performs other duties as assigned.

## **Competencies**

**Professionalism:** Knowledge of, and ability to apply, legal principles, concepts and procedures and terminology for review, examination, and processing of a range of legal documents. Knowledge of various legal research sources, including electronic, and ability to conduct research and analyze information on a wide range of legal issues. Knowledge of the civil law and/or common law legal systems and principles. Knowledge of Rules of Engagement, Use of Force Directives and United Nations Protection of Civilian policies and doctrine. Ability to interpret and apply legislative instruments, develop and present results, recommendations, and opinions clearly and concisely. Ability to draft legal papers and court submissions. Ability to work under pressure in a military environment. Ability to apply good legal judgment in the context of assignments given. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. **Communication:** Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify, and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed. **Teamwork:** Works collaboratively with colleagues to achieve organizational goals. Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others. Places team agenda before personal agenda. Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position. Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

## **Education**

An advanced university degree (Master's degree or equivalent) in law is required. A first-level university degree in law, in combination with two additional years of the required work experience may be accepted in lieu of the advanced university degree.

## **Job Specific Qualifications**

### **Work Experience**

A minimum of five years of progressively responsible experience in law, including legal analysis, research and writing is required. Experience working in a law firm or in an international organization or in governmental service dealing with matters of international law is required. Experience in dealing with issues related to the operational activities of United Nations, or other international organizations' peace or other operations in the field is desirable.

### **Languages**

English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in English is required. Knowledge of Arabic is advantage.

### **Assessment**

Previously rostered candidates are not subject to any further assessment and as such, will not be invited for such an assessment.

### **Special Notice**

This "Recruit from Roster" job opening is only open to roster applicants who are already placed on pre-approved rosters, following a review by a United Nations Central Review Body. Only roster applicants who were placed on rosters with similar functions at the same level are considered to be eligible candidates. Eligible applicants receive an email inviting them to apply. Rostered applicants are encouraged to apply only if they are interested and available to take up the position at the duty station/s specified in the Job Opening. Applying to this job opening carries an expectation to accept the offer, if selected. The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.

## **United Nations Considerations**

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. The term "sexual harassment" means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator's working relationship. Candidates who have committed crimes other than minor traffic offences may not be considered for employment. Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment. The paramount consideration in the appointment, transfer, or promotion of staff shall be the necessity of securing the highest standards of efficiency, competence, and integrity. By accepting an offer of appointment, United Nations staff members are subject to the authority of the Secretary-General and assignment by him or her to any activities or offices of the United Nations in accordance with staff regulation 1.2 (c). In this context, all internationally recruited staff members shall be required to move periodically to discharge new functions within or across duty stations under conditions established by the Secretary-General. Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira. For more detailed guidance, applicants may refer to the Manual for the Applicant, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the inspira account-holder homepage. The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application. Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

**No Fee**

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.