

Posting Title : INFORMATION ANALYST, POLITICAL AFFAIRS, P4
Job Code Title : INFORMATION ANALYST, POLITICAL AFFAIRS
Department/ Office : United Nations Interim Force in Lebanon
Location : NAQOURA
Posting Period : 23 November 2023-22 December 2023
Job Opening number : 23-Political Affairs-UNIFIL-222121-F-NAQOURA (M)
Staffing Exercise : N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Org. Setting and Reporting

This position is located within the Joint Mission Analysis Centre in the United Nations Interim Force in Lebanon (UNIFIL), Naqoura. The incumbent will report to the Chief, Joint Mission Analysis Centre (JMAC).

Responsibilities

Within the limits of delegated authority, the Information Analyst will be responsible for performing the following duties:

- In consultation with the Chief JMAC, identify potential research and analysis topics; Collect, collate, evaluate and analyze information related to developments/events relevant to the implementation of the Mission mandate, using a variety of sources, including UN Mission civilian/military components, UN Country Team, national military/civilian authorities, international community, NGOs, media and other key stakeholders.
- Produce accurate and timely integrated analysis, assessments, and other products as required; maps and other joint analysis products which support decision-making, policy development and planning by Senior Mission Leadership. Oversee the timely production of quality joint analysis products and in ensuring information security as well as proper dissemination.
- Develop effective working relationships with UN Mission components, the UNCT, external actors and organizations, as well as the entities of the host government, such as the national defense and security forces for timely acquisition of relevant information to support UNIFIL's mandate implementation.
- In consultation with the Chief JMAC and relevant Mission components, ensure the development and application of JMAC tools, standards and procedures, such as interview techniques, information management procedures, analytical and drafting standards, information cycle, peacekeeping-intelligence

procedures, etc. • In consultation with the Chief JMAC in her/his capacity as the Chair Mission Peacekeeping-Intelligence Coordination Mechanism (MICM), ensure the development and application of the peacekeeping-intelligence standards, procedures, and tools such as peacekeeping-intelligence products, plans, scenario development, data base management, analytical and drafting standards, and peacekeeping-intelligence cycle as well as development of a mission specific peacekeeping-intelligence training, etc. • Provide briefings to the Mission Leadership Team, senior UN staff and visiting delegations and represent the JMAC in meetings as required. • Assist the Chief JMAC in the management of the section (recruitment, staff development, training, evaluation etc.) and in tasking and overseeing the acquisition of information as well as timely production and dissemination of forward-looking assessments. • Performs other duties as required.

Competencies

Professionalism: Sound operational comprehension, including expertise in conflict or political/military/security analysis; ability to identify politically sensitive and operationally significant issues; capacity to provide clear and timely direction; skilled in matters of information collection, evaluation, analysis and presentation. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. **Teamwork:** Works collaboratively with colleagues to achieve organizational goals. Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others. Places team agenda before personal agenda. Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position. Shares credit for team accomplishments and accepts joint responsibility for team shortcomings. **Planning and organizing:** Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently. **Judgement/decision making:** Identifies the key issues in a complex situation, and comes to the heart of the problem quickly. Gathers relevant information before making a decision. Considers positive and negative impacts of decisions prior to making them. Takes decisions with an eye to the impact on others and on the Organization. Proposes a course of action or makes a recommendation based on all available information. Checks assumptions against facts. Determines that the actions proposed will satisfy the expressed and underlying needs for the decision. Makes tough decisions when necessary.

Education

Advanced university degree (Master's degree or equivalent) in political science, international

relations, foreign affairs, law or related field is required. A first-level university degree in combination with qualifying experience and relevant academic/professional qualifications, such as accreditations from military or government command and staff colleges, may be accepted in lieu of the advanced university degree.

Job Specific Qualifications

Work Experience

A minimum of seven (7) years of progressively responsible experience in the intelligence or information analysis, political science, international relations, journalism, security (military or police) or related field is required. Experience working in research and analysis, preferably on conflict dynamics, as well as excellent analytical, drafting, and briefing skills in English is required. Experience working in a Joint Mission Analysis Centre in a conflict or post-conflict situation or equivalent is required. Experience working in a civilian-military environment is required. Experience in managing peacekeeping-intelligence processes or equivalent, including coordinating multi-disciplinary teams, is required. Experience working in the Middle East is required. Experience working in or in support of a field operation of the United Nations Common System or a comparable international organization is desirable. Data proficiency and analytics, or related area, is desirable.

Languages

English and French are the working languages of the United Nations Secretariat. For this position, fluency in English (both oral and written) is required.

Assessment

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

Special Notice

This "Recruit from Roster" job opening is only open to roster applicants who are already placed on pre-approved rosters, following a review by a United Nations Central Review Body. Only roster applicants who were placed on rosters with similar functions at the same level are considered to be eligible candidates. Eligible applicants receive an email inviting

them to apply. Rostered applicants are encouraged to apply only if they are interested and available to take up the position at the duty station/s specified in the Job Opening. Applying to this job opening carries an expectation to accept the offer, if selected. The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. The term "sexual harassment" means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator's working relationship. Candidates who have committed crimes other than minor traffic offences may not be considered for employment. Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment. Reasonable accommodation may be provided to applicants with disabilities upon request, to support their participation in the recruitment process. By accepting a letter of appointment, staff members are subject to the authority of the Secretary-General, who may assign them to any of the activities or offices of the United Nations in accordance with staff regulation 1.2 (c). Further, staff members in the Professional and higher category up to and including the D-2 level and the Field Service category are normally required to move periodically to discharge functions in different duty stations under conditions established in ST/AI/2023/3 on Mobility, as may be amended or revised. This condition of service applies to all position specific job openings and does not apply to temporary positions. Applicants are urged to carefully follow all instructions available in the online recruitment platform, *inspira*, and to refer to the Applicant Guide by clicking on "Manuals" in the "Help" tile of the *inspira* account-holder homepage. The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal

profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application. Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.