

EOI - Notice to UN Secretariat vendors on the new process to express interest in upcoming solicitations

Effective **26 June 2023** vendors that wish to respond to Requests for Expression of Interest of the UN Secretariat, will need to log in to the United Nations Global Marketplace (UNGM) to submit their interest to participate in UN Secretariat solicitations. While Requests for Expression of Interest notices will still be published on the UN Procurement Division website and Mobile apps as well as in UNGM, vendors will be redirected to UNGM to express their interest. This will eliminate the need for vendors to provide additional information which already exists in their UNGM profile. This change will also mean that vendors will no longer receive an email confirmation once they submit an expression of interest. However, UNGM will clearly show that the expression of interest is received.

With the introduction of the Ariba e-tendering system, vendors need to ensure that their contact details in UNGM are up to date. Ariba solely utilizes the vendor contact information that is in UNGM as the source of vendors' contacts. You are strongly encouraged to review and update your contact information in UNGM, which is critical to ensure that your company and nominated contacts are invited to solicitations in which you have expressed an interest.

Please ensure that you have access to your UNGM account before the above-referenced date. If you have any issues in accessing your account, please refer to the following articles in the UNGM help center.

How to reset or change the supplier account's password?	Link
How to log into the supplier account on UNGM?	Link
How to reset the password when the system does not recognize the email address/username?	Link
How to retrieve the account's email address/username?	Link
How to modify the account's contact email?	Link
How to access the UNGM account when the person in charge of the account has left the company?	Link
How to resolve issues to log into the UNGM account?	Link

<https://www.un.org/Depts/ptd/story/notice-un-secretariat-vendors-new-process-express-interest-upcoming-solicitations-0>