Posting Title	:	CHIEF OF UNIT, INFORMATION SYSTEMS AND TELECOMMUNICATIONS, P4
Job Code Title	:	CHIEF OF UNIT, INFORMATION SYSTEMS AND TELECOMMUNICATIONS
Department/ Office	:	United Nations Interim Force in Lebanon
Location	:	NAQOURA
Posting Period	:	7 August 2024-21 August 2024
Job Opening number	:	24-Information Management Systems-UNIFIL-239434-F-NAQOURA (M)
Staffing Exercise	:	N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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Org. Setting and Reporting

The position is located in the Field Technology Section (FTS), Operations and Resource Management Service (ORM), Mission Support Division (MSD), United Nations Interim Force in Lebanon (UNIFIL) in Naqoura, Lebanon.The Chief of Unit, Information Systems and Telecommunications, reports to the Chief, Field Technology Section, and is responsible for the overall management and leadership of the Service Management Unit.

Responsibilities

Within delegated authority, the Chief of Unit, Information Systems and Telecommunications, is responsible for the following duties:-Manages the daily operation of the work related to information systems.-Plans and directs all major information systems projects within the Mission, monitoring the progress of the design, installation and commissioning of the various systems; is actively involved in the execution of most complex aspects of the projects, overseeing the development of document and database structures and ensuring all design aspects are addressed including security mechanisms.-Determines the need for testing/evaluating new products and technologies; provides specialist advice to the Section Chief and Mission leadership for technology innovation initiatives; ensures that proper change management procedures and guidelines are in place and adhered to.-Oversees the development of plans for feasibility assessment, requirements specification, design, development and implementation, including project plans, schedules, time and cost estimates, metrics and performance measures.-Plans and prepares the inputs for the work programme of the Unit; provides leadership, guidance, and mentoring for staff under his/her supervision, and fosters teamwork and improved communication among all staff of the Unit; leads the development of training modules and other training activities in all aspects of Information and Communications Technology (ICT); coordinates and oversees delivery of ICT training to staff

and other users in the Mission.-Participates in the preparation of the Mission's ICT budget; coordinates the generation of reports to the relevant UNHQ and UNIFIL finance and budget review bodies as required; develops cost proposals for contractual services, oversees the technical evaluation of proposals received and manages the contract service; coordinates needs assessments and the establishment of benchmarks, as well as the preparation of Statement of Works (SOWs) and Request for Proposals (RFPs) in coordination with the Procurement office.-Ensures proper inventory control and asset management of ICT systems and services in coordination with the Mission's Property and Inventory Control Unit; oversees all the ICT resources and manages them in accordance with the approved ratios.-Serves as the main liaison, and represents the section, with its clients; negotiates and coordinates with relevant national authorities with respect to ICT policy and related matters; ensures effective coordination with various UN agencies in order to maximize possibilities of inter-agency collaboration in the field of ICT.-Serves on various committees and review bodies within the Mission.-Performs other duties as required.

Competencies

Professionalism: Knowledge of systems design, development, management, implementation and maintenance of large and complex information systems. Ability to organize and manage diverse and cross-functional groups, across geographically dispersed locations, for institutional systems in conflict and post conflict areas. Conceptual and analytical capacity to understand information systems and business operational issues so as to thoroughly analyze and evaluate critical information systems' matters. Knowledge of a range of computer languages and development paradigms, knowledge of information infrastructure and IT strategy as it relates to user areas. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Communication: Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify, and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed.Planning and organizing: Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.Managing performance: Delegates the appropriate responsibility, accountability and decision-making authority. Makes sure that roles, responsibilities and reporting lines are clear to each staff member. Accurately judges the amount of time and resources needed to accomplish a task and matches task to skills. Monitors progress against milestones and deadlines. Regularly discusses performance and provides feedback and coaching to staff. Encourages risk-taking and supports creativity and initiative. Actively supports the development and career aspirations of staff. Appraises performance fairly.

Education

An advanced university degree (Master's degree, or equivalent) in computer science, information systems, mathematics, statistics or related fields is required. A first-level degree (Bachelor's degree or equivalent) in the specified fields of studies with two additional years of relevant work experience in information and communications technology may be accepted in lieu of the advanced university degree. Successful completion of both degree and non-degree programs in data analytics, business analytics, data science, artificial intelligence is desirable.

Job Specific Qualifications

Work Experience

A minimum of seven (7) years of progressively responsible professional experience in planning, design, development, implementation and maintenance of highly-complex Information Systems or related area is required.Proven track record of managing and delivering highly complex projects and experience in integrating large-scale Information Systems or related area is required.At least two (2) years of experience providing services in Information and Communications Technology or related areas in or to a field operation of the United Nations common system or comparable international organization is desirable.At least two (2) years of experience in Information and Communications Technology or related areas in a conflict or post-conflict setting is desirable.At least two (2) years of managerial experience is desirable.At least two (2) years of experience in data analytics or new technologies, including artificial intelligence, is desirable.

Languages

English and French are the working languages of the United Nations Secretariat. For the position(s) advertised, fluency in English is required; and fluency of French is desirable. Knowledge of another official United Nations language is an advantage.

Assessment

Previously rostered candidates are not subject to any further assessment and as such, will not be invited for such an assessment.

Special Notice

This "Recruit from Roster" job opening is only open to roster applicants who are already placed on pre-approved rosters, following a review by a United Nations Central Review Body. Only roster applicants who were placed on rosters with similar functions at the same

level are considered to be eligible candidates. Eligible applicants receive an email inviting them to apply. Rostered applicants are encouraged to apply only if they are interested and available to take up the position at the duty station/s specified in the Job Opening. Applying to this job opening carries an expectation to accept the offer, if selected.The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. The term "sexual harassment" means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator's working relationship. Candidates who have committed crimes other than minor traffic offences may not be considered for employment.Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.Reasonable accommodation may be provided to applicants with disabilities upon request, to support their participation in the recruitment process. By accepting a letter of appointment, staff members are subject to the authority of the Secretary-General, who may assign them to any of the activities or offices of the United Nations in accordance with staff regulation 1.2 (c). Further, staff members in the Professional and higher category up to and including the D-2 level and the Field Service category are normally required to move periodically to discharge functions in different duty stations under conditions established in ST/AI/2023/3 on Mobility, as may be amended or revised. This condition of service applies to all position specific job openings and does not apply to temporary positions.Applicants are urged to carefully follow all instructions available in the online recruitment platform, inspira, and to refer to the Applicant Guide by clicking on "Manuals" in the "Help" tile of the inspira account-holder homepage. The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal

profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

No Fee